Lao People's Democratic Republic
Peace Independence Democracy Unity Prosperity

Ministry of Industry and Commerce
Permanent Secretary Office

No.: **0609**/PSO
Vientiane Capital, dated **14** March 2024

Notice

To: - Provincial and Vientiane Capital Departments of Industry and Commerce ("**DICs**");
- The Lao National Chamber of Commerce and Industry; and
- Goods and services import-export enterprises nationwide;

Re.: Continuation of goods and services importer and exporter registration;

- Pursuant to Decision 1634/IC.DOP, dated 1 July 2020, on the Organisation and Operations of the Permanent Secretary Office to the Ministry of Industry and Commerce; and
- Pursuant to Decision 0752/IC, dated 23 November 2023, on the Registration of Goods Importers and Exporters;

The Permanent Secretary Office respectfully wishes to inform you that the Foreign Trade Policy Department has completed the amendments to the goods and services importer and exporter registration and management system. You are therefore being notified of the following:

1. Starting from 18 March 2024, enterprises engaging in the importation and exportation of goods and services can process their goods and services importer and exporter registration regularly via the website https://imex-enterprise.laoconnect.la/.

2. Provincial and Vientiane Capital DICs urge that business operators engaging in the exportation of agricultural goods (especially rice, coffee, tea, cassava, and rubber) and business operators providing services, such as international shipping, insurance, tourism, hotels, communications (postal, telephone), construction, financial [services], manufacturing and processing contracting, service charges for the repairs and maintenance, intellectual property fees, technical service charges, consulting, and service charges for other businesses to come and register.

TRANSLATION CERTIFIED BY:

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RDK Group Sole Co.,Ltd

Jason Rolan

3. The Registration Certificate for the Importers and Exporters of Goods and Services issued after 18 June 2024 will be replaced by the amended certificate (attached hereto). Business operators who have registered and received their certificate can continue to use it.

4. Enterprises which have completed their registration must liaise with the Foreign Exchange Management Department ("**FEMD**") of the Bank of the Lao PDR within 10 working days of receiving their certificate in order to notify [it] of data pertaining to deposit accounts to be opened or converted into specific accounts concerning the importation and exportation of goods and services in order for certificates to be issued and submitted to commercial banks.

5. An enterprise which has not registered with the FEMD and not completed the opening [of a deposit account] or the conversion into a specific account concerning the importation and exportation of goods and services will be unable to process official transactions with banks and unable to declare the importation and exportation of goods and services.

6. Provincial and Vientiane Capital DICs are [hereby] assigned the autonomous duty of coordinating with the sectors concerned, Special Economic Zone Administration Boards, chambers of commerce and industry, and commercial banks over the notification of enterprises engaging in goods and services importation and exportation businesses activities [operating] under the authority of provincial and Vientiane Capital management for their registrations to be completed.

This is therefore being made out for your information and due implementation and enforcement of the content hereof.

Permanent Secretary

[SEAL OF PERMANENT SECRETARY OFFICE TO THE MINISTRY OF INDUSTRY AND COMMERCE AND SIGNATURE]

Dr. Bouavanh Vilavong

TRANSLATION CERTIFIED BY:

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